



Aiken & Friends Music Fest, North Branch

Branchburg, NJ -Saturday, September 23, 2017

VENDOR APPLICATION

Applications due Friday, Sept. 15

RVCCArts, located at Raritan Valley Community College in Branchburg, will host the **Aiken & Friends Music Fest, North Branch**, on **Saturday, September 23**. Weather permitting, all events will take place outdoors. In the event of rain, all events will be held inside The Theatre at RVCC. For further information visit AikenAndFriendsFest.com or rvccarts.org.

Vendor application and Fees: to secure your spot, please submit a completed application no later than **Friday, Sept. 15**. Please provide the requested information below and your exhibit fee in the form of a check made payable to *RVC College*. We require a non-refundable fee of \$20.00 to register and you will receive one complimentary ticket (\$20 value) for Saturday night's concert with your registration.

Exhibit Requirements: A 10 X 10 exhibit space and one 6-foot table with two chairs will be provided for each vendor. Please note that vendor areas are located under an overhang so tents are not necessary; however, vendors may bring their own 10 x 10 tent if desired for display. All displays need to be stable and safe.

Vendor info: Vendors will set up their booths **on September 23; set-up must be complete by 1:00 pm, and take down will begin at 6:00 pm**. Vendors are expected to maintain their booths until the close of the show. *Loading and unloading instructions will be supplied with upon receipt of your completed application and payment of vendor fee.*

Taxes: Each individual vendor accepts responsibility for the proper collection and filing of appropriate taxes.

Liability: The vendor assumes all responsibility for any loss or damage that may occur to their work and personal property. Aiken & Friends Fest, RVCCArts, and Raritan Valley Community College do not assume liability for this event.

Deadline for applications: Friday, Sept. 15, 2017

Product/craft description: _____ Website URL: _____

Name of Applicant: _____ Email: _____

Address: _____ Town: _____

State: _____ Zip: _____ Phone: _____ Cell / day: _____

PAYMENT and CONTACT:

Fee: \$20.00, payable to **RVC College**

Mail Fee and completed application To: The Theatre at RVCC, 118 Lamington Rd., Branchburg, NJ 08876

Contact: Lisa Melillo, 908-526-1200 X 8267, lisa.melillo@raritanval.edu.